

PREVIOUSLY INSTALLED EXTERIOR/ARCHITECTURAL CHANGE SPRING RIDGE CONSERVANCY

Name of Current Owner: _____ Phone (H): _____
 Address: _____

TYPE OF PREVIOUSLY MADE ARCHITECTURAL CHANGE: _____

ATTACH THE FOLLOWING INFO:

PHOTO OF CHANGE AND PLAT SHOWING LOCATION OF CHANGE AND MATERIALS USED

SIGNATURE OF OWNER: _____ DATE: _____

PLEASE SUBMIT WITHIN 30 DAYS OF THE DATE OF ATTACHED LETTER

I understand that approval does not relieve me of the responsibility for obtaining any and all necessary building permits, variances and/or observing all local zoning ordinances. If approved by the Architectural Committee, I agree to make the changes under the terms and conditions specified in the letter of approval. All improvements must be on my property or property lines. If any portion of the Association's property is disturbed or damaged by either myself or my contractor, then I agree to be held responsible for the same and to restore the common elements to their original condition(s). You will be notified in writing of the decision of the Committee within forty-five (45) days of our receipt of the application. By approving this request, the Board of Directors is not assuming any responsibility for the safety, construction, operation, maintenance, accident, injury or claim that may arise from the change in the property.

NOTE: Management will forward your finished change to the ACC so that it can be officially approved and noted in the property file.

PLEASE RETURN TO:

SPRING RIDGE CONSERVANCY, INC.
 c/o Property Management People, Inc.
 9090 RIDGEFIELD DRIVE
 FREDERICK, MD 21701-5866

FOR COMMITTEE USE ONLY	APPLICATION # _____	
Your request for the above alteration has been:	X	X
G APPROVED WITHOUT EXCEPTION	X	X
G APPROVED WITH CONDITIONS: _____	X	X
G DISAPPROVED: _____	X	X
G NO ACTION - ADDITIONAL INFO NEEDED: _____	X	X
COMMITTEE MEMBER SIGNATURE: _____	X	X
	X	X